

REQUEST FOR PROPOSAL

OpenClinica Enterprise with Regulatory Support Package

I. COMPANY NAME AND ADDRESS

KCRI Sp. z o.o.

5B Miechowska st.

30-055 Cracow

Business ID no.: 356874097

Taxpayer ID no.: 677 223 63 63

II. REQUIREMENTS REGARDING THE BIDDER

- The bidder must be a legal entity.
- Economic/financial status and required level of knowledge and experience of the bidder must allow fulfilling the contract.
- The bidder cannot be connected to the buyer in the matter that could raise concerns regarding competitiveness

III. TERMS AND CONDITIONS

- In accordance with STRATEGMED Programme call for projects rules, The Public Procurement Law from the 29 January 2004 (consolidated text: Journal of Laws of 2015, item 2164) is not applicable to this request for proposal
- The bidder must present not more than one proposal. The Proposal must be made on paper or sent via e-mail in PDF format.
- The Proposal must reflect the requirements of Request for Proposal.
- The Bidder covers all cost of preparation of the Proposal.
- Partial proposals are not allowed.
- All processes regarding this Request for Proposal could be terminated without making the final decision and without providing any reasons.
- Content of the Request for Proposal could be changed by the buyer; the Bidder will be notified of that fact and if necessary all deadlines could be postponed.
- The Buyer's final decision is non-negotiable.
- This Request for Proposal is not in any way binding for the Buyer and the Bidder including signing any contracts or starting any negotiations. As a principal, this Request for Proposal was sent to several entities – potential bidders.
- The Buyer can request additional information and the update of the Proposal.

- Rejection of the Bidder's Proposal is not a basis for any compensation.

IV. DETAILS

The subject of this Request for Proposal is:

- OpenClinica Enterprise, with ongoing updates to the newest versions and validation.
- Another instance of OpenClinica for testing purposes,
- Regulatory Support package.

For one study conducted during 21 months

V. SCHEDULE

The contract must be fulfilled from the 24 June 2016.

VI. REQUIREMENTS REGARDING THE PROPOSAL

- The Proposal must contain date of creation, Bidder's name, address, phone number, Business and Taxpayer ID numbers and must be marked with the company's stamp.
- The Proposal must be signed by the person representing the Bidder.
- The Bidder must provide final and complex price for all items mentioned in section IV combined and presented as price **before tax, after tax and a tax value**. The price must be expressed in dollars (USD), rounded to 2 significant digits.
- The proposal must be written (both paper and electronic/scan forms are acceptable).

VII. SUBMISSION DEADLINE AND ADDRESS

- The Proposal must be submitted due **2016.06.23 - 15:00**, in a paper form to address **KCRI Sp. z o.o., 5B Miechowska st, 30-055 Cracow, Poland** by a delivery company or in person **or** in PDF file to e-mail address: **office@kcri.org**.
- The Buyer will choose the best proposal on 24 June 2016.

VIII. CRITERIONS FOR ACCEPTING THE PROPOSAL

Final proposal will be chosen by three-person committee; the report describing the work of the committee will be confidential. The committee will choose the best proposal based on following criterions:

- Price (100%)

IX. CRITERIONS FOR REJECTING THE PROPOSAL

The Proposal will be rejected if lacking compliant with the Request for Proposal and Polish or International law.

X. ADDITIONAL INFORMATION

Please contact:

Krzysztof Malinowski; email: krzysztof.malinowski@kcri.org

XI. ATTACHMENTS

None